



A GLBA-SAFE MONITORING SOLUTION

For Financial Workplaces – Without Compromising Privacy



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WorkTime GLBA Exemption Statement

WorkTime is **GLBA-exempt** because it does **not process, store, or transmit any Non-Public Personal Information (NPI)** as defined under the Gramm-Leach-Bliley Act (GLBA). As a result, WorkTime is not subject to GLBA regulations.

WorkTime software is designed exclusively for employee productivity monitoring and does not access, collect, or interfere with customer financial data or banking records.

WorkTime is GLBA-exempt because:

- It **does not collect or store NPI** in any form.
- It does not access **financial transaction systems** or customer-related data.
- It does not require a **GLBA-specific service provider agreement**, as it does not handle protected **financial information**.
- It focuses solely on employee productivity metrics, **without monitoring sensitive financial information**.

WorkTime is built with privacy and compliance in mind. It respects workplace boundaries and avoids collecting any customer financial data (NPI) or sensitive personal information.

GLBA-safe mode for extra protection

Even though WorkTime is GLBA-exempt, it offers a GLBA-safe mode (included in the Enterprise plan) to eliminate any risk of indirectly collecting Non-Public Personal Information (NPI), such as from:

- Website URLs
- Window titles in apps or browsers

When **GLBA-safe mode** is enabled:






- Sensitive data exposure risks are minimized.
- Optional data, like window titles and full URLs, are disabled or limited.

GLBA-safe mode is not only for risk-averse customers but also for **global regulatory alignment** (e.g., GDPR or internal audits). It is also valuable for organizations that follow **strict internal compliance standards** or operate globally under **multiple data protection laws**.

What WorkTime records (performance KPIs only)

Monitored	Description
✓ User login name	Used to identify users & seat count
✓ Computer name & IP	Helps detect in-office vs remote work
✓ System events	Login, logout, sleep, etc.
✓ Keyboard/mouse activity	Tracks active vs idle time
✓ Video/microphone usage	Detects online meeting time (no content recorded)
✓ Application names	Optional; can be classified as productive/unproductive
✓ Website domains/subdomains	Optional; partially disabled in HIPAA-safe mode
✓ Window titles	Optional; disabled in HIPAA-safe mode
✓ Duration of activity	How long apps/sites/devices are used
✓ Screen area usage (%)	% of screen occupied by each app/site
✓ Number of apps/sites	Helps measure distraction level

What WorkTime does NOT record

Not monitored	Reason
 Keystroke content	Because typing content is recorded
 Screenshots	Because screen images are taken
 Video & Audio	Because webcam/mic is captured
 Document/chat/email content	Because content is recorded
 Passwords or webform data	Because private information is captured

Non-invasive by design. Compliance-safe by default.

- **No spying:** No content, no screenshots, no keystrokes.
- **Focused on performance:** Attendance, active time, productivity.
- **GLBA, HIPAA, and GDPR-safe:** All privacy standards fully supported.
- **Designed for transparency:** Employers are encouraged to share monitoring policies, goals, and reports with their teams.

Non-invasiveness leads to transparency. Transparency builds trust. Trust drives productivity.

Try WorkTime!

WorkTime offers a **14-day free trial of its top-tier Enterprise** plan with unlimited employees. The trial includes access to **70+ reports** - such as attendance, active time, productivity, progress, alerts - as well as **HIPAA- and GDPR-safe modes**, and more. WorkTime supports monitoring across **remote**, **hybrid**, and **office** environments!

WorkTime: Privacy-first monitoring

Experience privacy-first, performance-focused monitoring



Questions? We're here to help!
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Try WorkTime now